



## UNIVERSITI TEKNOLOGI BRUNEI 2024 CHECKLIST

No.	Perkara Item	Banyak Salinan No. of Copy	Please Tick (✓)
1	Borang Permohonan HECAS [berserta sekeping gambar berwarna ukuran paspot bagi SETIAP borang] <i>HECAS Application Form [with one passport size colour photo for EACH form]</i>	1	<input type="checkbox"/>
2	Salinan Kad Pengenalan <i>Copy of Identity Card</i>	1	<input type="checkbox"/>
3	<b>Borang B</b> [berserta 4 keping gambar berwarna ukuran paspot bagi SETIAP borang] <i><b>Borang B</b> [with four passport size colour photos for EACH form]</i>	4	<input type="checkbox"/>
4	Salinan yang disahkan yang berkaitan dengan permohonan [jika berkenaan] <i>Certified Copy related to the application [if applicable]</i>		
	• Sijil Peringkat 'O' atau yang sebanding dengannya <i>'O' Level Certificate or its equivalent</i>	1	<input type="checkbox"/>
	• Sijil Peringkat 'A' atau yang sebanding dengannya <i>'A' Level Certificate</i>	1	<input type="checkbox"/>
	• Sijil International Baccalaureate Diploma (IB) <i>IBD Certificate</i>	1	<input type="checkbox"/>
	• Sijil Higher National Diploma (HND) <i>HND Certificate</i>	1	<input type="checkbox"/>
	• Sijil Advanced Diploma <i>Advanced Diploma Certificate</i>	1	<input type="checkbox"/>
	• Sijil IELTS/GP/IGCSE (English as a Second Language) <i>IELTS/GP/IGCSE (English as a Second Language) Certificate</i>	1	<input type="checkbox"/>

Following the online applications, **applicants** are required to **SUBMIT A PRINT OUT** of their **APPLICATION FORMS (HECAS)** together with **a copy** of identity card, certified true copies of academic certificates and relevant documents to the Staff and Students Centre, UTB **AND** make an **ONLINE APPLICATION at Apply@UTB system.**

UTB requires **ONE (1) SET** of relevant documents and **FOUR (4) COPIES** of **Borang B**. The set consists of a single copy of each completed HECAS application form, certified academic achievements and relevant supporting documents.

Those who have signed up for UTB-Satellite Partners (**BRIBUS, BRITE, BRICOMP**) and UTB-MIC degree programmes and wish to enrol for UTB degree programmes, are advised to apply through HECAS and also through Apply@UTB online application system before the closing date.

## **UTB ONLINE APPLICATION**

**All applicants to UTB, are REQUIRED TO COMPLETE the University Online Application through 'Apply@UTB' system. Applicants who FAIL TO COMPLETE this University Online Application WILL NOT BE CONSIDERED.**

For assistance with the Online Application, please contact the **STAFF AND STUDENTS CENTRE** at **2461020 ext 5162 and 5163** or email: [admission.ug@utb.edu.bn](mailto:admission.ug@utb.edu.bn)