

STEP 2: CASH PAYMENT GUIDELINE

1. Print/ save HECAS online form.
2. Bring original IC of the applicant.
3. Make payment at the nearest designated counters.
4. Login to HECAS to check outstanding balance.

STEP 2.1a: List of Counters Available in Round 1 (January – March)

Bil.	Jabatan/Sekolah/Kampus/Institusi	Alamat	No Telepon	Waktu Buka Kaunter		
				Isnin hingga Khamis:		Sabtu
				Pagi	Petang	Pagi sahaja
1	Kementerian Pendidikan (Unit Tunai & Hasil)	Kaunter 8 (Unit Tunai dan Hasil), Blok C, Tingkat Bawah, Pusat Perkhidmatan Setempat, Kementerian Pendidikan	2381133 ext 3008 2381032	8.00– 11.30	2.00 – 3.00	8.00 – 10.00
2	Pusat Tingkatan Enam Tutong	Lecture Theatre Trustworthy, Ground Floor Administration Buuiling, Pusat Tingkatan Enam Tutong, Kg Bukit Beruang, Tutong	4247490	9.00– 11.30	Tutup	Tutup
3	SM Sultan Hasan Bangar (Temburong)	Bilik Pentadbiran Sekolah Menengah Sultan Hassan, Bangar, Temburong	5221417	8.30 pagi – 2.00 petang		Tutup

STEP 2.1b: List of Counters Available in Round 2 (August – September)

Bil.	Jabatan/Sekolah/Kampus/Institusi	Alamat	No Telepon	Waktu Buka Kaunter		
				Isnin hingga Khamis:		Sabtu
				Pagi	Petang	Pagi sahaja
1	Kementerian Pendidikan (Unit Tunai & Hasil)	Kaunter 8 (Unit Tunai dan Hasil), Blok C, Tingkat Bawah, Pusat Perkhidmatan Setempat, Kementerian Pendidikan	2381133 ext 3008 2381032	8.00– 11.30	2.00– 3.00	8.00– 10.00

STEP 2.2: CHECK OUTSTANDING BALANCE

BIBD ONLINE PAYMENT

- i. After payment via BIBD mobile app is made, allow 2-3 working days for the payment to be processed.
- ii. Applicants must check the outstanding balance that is reflected in the Section C of the HECAS online form to confirm BIBD payment is processed.
- iii. Applicants must settle any outstanding balance before the closing date of HECAS.

SECTION C. PERMOHONAN MENGIKUT KEUTAMAAN (APPLICATIONS IN ORDER OF PREFERENCE)

Minimum one local institution
Applicants who wish to apply for overseas scholarship must also apply to at least one local higher education institution.

Maximum 6 programmes
Applicant can have a maximum of 6 programmes.
Your final payment will be based on the number of programmes chosen.

No. Of Programmes Payment	
1 Programme	\$5
2 Programmes	\$10
3 Programme	\$15
4-6 Programme	\$20

Maximum 2 programmes for each institution except for Scholarship Section
For overseas scholarship, applicant can only apply for ONE programme.

Pilihan (Choice No.) : 1
Nama Institusi (Institution Name) : [Select] ▼
(Course/Programme Title) : [Select] ▼
[Remove Preference](#)

[Add Programme Choice](#)

Registration Cost : BND 0.00
Amount Paid: BND .00
Payment Due : BND .00