

**SCHOLARSHIP SECTION, MINISTRY OF EDUCATION CHECKLIST 2019**

No	Perkara / Item	Banyak Salinan No. of Copy	Please Tick [✓]
1	Borang HECAS / HECAS Application Form (berserta satu gambar berwarna ukuran pasport bagi SETIAP borang) <i>HECAS Application Form [with one passport size colour photo for EACH form]</i>	1	
2	Salinan Kad Pengenalan Copy of Identity Card	1	
3	<b>Borang B</b> [berserta satu gambar berwarna ukuran paspot bagi SETIAP borang] <b>Borang B</b> [with one passport size colour photo for EACH form]	4	
4	Salinan yang disahkan yang berkaitan dengan permohonan [jika berkenaan] <i>Certified Copy related to the the application [if applicable]</i>		
	• Sijil Peringkat 'O' / 'O' Level Certificate (BGCE / IGCSE)	1	
	• Sijil Peringkat 'A' / 'A' Level Certificate	1	
	• Sijil International Baccaalaureate Diploma (IB) / IB Certificate	1	
	• Sijil Diploma Level 4 or Diploma Lanjutan or Diploma Tertinggi Kebangsaan / Level 4 or Advance Diploma or Higher National Diploma (HND) Certificate	1	
	• Sijil IELTS / GP / IGCSE (English as a Second Language) IELTS / GP / IGCSE (English as a Second Language) Certificate	1	
	• Surat Tawaran Tempat Kursus / Course Offer Letter	1	
	• Isi Kandungan Kursus / Course Contents	1	

Sila isikan nama kursus & tempat yang dipohonkan /

*Please fill in the name of the course & place you applied / offered (according to your preference)*

Pilihan /Choice	Institution (Oversea)	Course	Duration	Course Start
1				
2				

## Universiti Brunei Darussalam Online Admissions System (OASys) / HECAS Applications

OPEN FOR APPLICATIONS	CLOSING DATE
2 <sup>nd</sup> January 2019	-same date as HECAS closing date-

- For candidates applying to UBD, you are also required to complete the **UBD Online Admissions Application** at this link (<https://apply.ubd.edu.bn/orbeon/uis-welcome/>). You will be required to upload softcopies of your relevant academic documents onto your online application.
- Please ensure that the choice of programmes applied for on HECAS and the UBD Online Admissions Application (OASys) **are identical**. **Failure to comply, may deem your UBD Online Admissions Application (OASys) as invalid.**
- **HECAS candidates who fail to complete and submit the UBD Online Admissions Application (OASys)** will not be considered by UBD.
- Any applications submitted and received after the stated closing date **WILL NOT** be entertained, and the applicant **WILL** be required to apply for the next academic session.
- Successful candidates will receive their UBD offer letter via e-mail. Once they have received it:
  - Candidates are required to provide a response **BEFORE** the deadline, as stated in the UBD offer letter.
  - Should no response to the offer be received before the closing date, the candidate is deemed to have **REJECTED** the offer.
- **You are not required to submit any physical application or documents to UBD, unless stated to do so.**
- **For assistance with the UBD Online Admission Application (OASys), please contact us by:**
  - email ***office.admission@ubd.edu.bn*** (Quote **HECAS2019-R1** in the email subject)  
or
  - visit us at ***Student Central (Counter A), Student Affairs Building, Universiti Brunei Darussalam.***
- Information on the programmes on offer are also available to view on UBD's website ([www.ubd.edu.bn](http://www.ubd.edu.bn)), or the following links below:

<b>Programme</b>	<b>Offering Faculty</b>	<b>Link</b>
Bachelor of Arts	Faculty of Arts and Social Science	<a href="http://fass.ubd.edu.bn/">http://fass.ubd.edu.bn/</a>
Bachelor of Arts <i>(major in Brunei Studies)</i>	Akademi Pengajian Brunei <i>(Academy of Brunei Studies)</i>	<a href="http://apb.ubd.edu.bn/">http://apb.ubd.edu.bn/</a>
Bachelor of Business	UBD School of Business and Economics	<a href="http://sbe.ubd.edu.bn/">http://sbe.ubd.edu.bn/</a>
Bachelor of Science	Faculty of Science	<a href="http://fos.ubd.edu.bn/">http://fos.ubd.edu.bn/</a>
Bachelor of Engineering	Faculty of Integrated Technologies	<a href="http://fit.ubd.edu.bn/">http://fit.ubd.edu.bn/</a>
Bachelor of Health Science	PAPRSB Institute of Health Science	<a href="http://ihs.ubd.edu.bn/">http://ihs.ubd.edu.bn/</a>

**UNIVERSITI ISLAM SULTAN SHARIF ALI CHECKLIST 2019**

No	Perkara / Item	Banyak Salinan / No. of Copy
1	Borang Permohonan HECAS [berserta sekeping gambar berwarna ukuran paspot bagi SETIAP borang] <i>HECAS Application Form [with one passport size colour photo for EACH form]</i>	2
2	Salinan Kad Pengenalan / <i>Copy of Identity Card</i>	1
3	<b>Borang B</b> [berserta sekeping gambar berwarna ukuran paspot bagi SETIAP borang] <b>Borang B</b> [with one passport size colour photo for EACH form]	2
4	Salinan yang disahkan yang berkaitan dengan permohonan [jika berkenaan] <i>Certified Copy related to the application [if applicable]</i>	2
	<ul style="list-style-type: none"> <li>• Sijil Peringkat 'O' <i>'O' Level Certificate</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil Peringkat 'A' <i>'A' Level Certificate</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil International Baccalaureate Diploma [IB] <i>IB Certificate</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil Higher National Diploma [HND] <i>HND Certificate</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil National Diploma [ND] <i>ND Certificate</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil IELTS/GP/IGCSE [English as a Second Language] <i>IELTS/GP/IGCSE [English as a Second Language] Certificate</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil Sekolah-Sekolah Rendah Ugama [SSRU] [Darjah VI] bagi pemohon kursus aliran English <i>Religious Primary School Certificate [Primary VI] for applications to English-Medium programmes</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil Penilaian Sekolah Rendah bagi pemohon dari Institut Tahfiz al-Qu'ran Sultan Haji Hassanal Bolkiah [ITQSHHB] dan Sekolah-Sekolah Arab bagi permohonan aliran English <i>Penilaian Sekolah Rendah Certificate for applicants from Institut Tahfiz al-Qu'ran Sultan Haji Hassanal Bolkiah [ITQSHHB] and Arabic Schools for applications to English-Medium programmes</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil Pelajaran Ugama Brunei [SPUB] atau sebandingnya bagi permohonan kursus aliran Arab <i>Sijil Pelajaran Ugama [SPUB] or its equivalent for Arabic-Medium programmes</i></li> </ul>	2
	<ul style="list-style-type: none"> <li>• Sijil Tinggi Pelajaran Ugama Brunei [STPUB] atau sebandingnya bagi permohonan kursus aliran Arab <i>Sijil Tinggi Pelajaran Ugama [STPUB] or its equivalent for Arabic-Medium programmes</i></li> </ul>	2



## UNIVERSITI TEKNOLOGI BRUNEI 2019 CHECKLIST

No.	Perkara Item	Banyak Salinan No. of Copy	Please Tick (✓)
1	Borang Permohonan HECAS [berserta sekeping gambar berwarna ukuran paspot bagi SETIAP borang] <i>HECAS Application Form [with one passport size colour photo for EACH form]</i>	1	<input type="checkbox"/>
2	Salinan Kad Pengenalan <i>Copy of Identity Card</i>	1	<input type="checkbox"/>
3	<b>Borang B</b> [berserta satu gambar berwarna ukuran paspot bagi SETIAP borang] <b>Borang B</b> [with one passport size colour photo for EACH form]	1	<input type="checkbox"/>
4	Salinan yang disahkan yang berkaitan dengan permohonan [jika berkenaan] <i>Certified Copy related to the application [if applicable]</i>		
	<ul style="list-style-type: none"> <li>• Sijil Peringkat 'O' atau yang sebanding dengannya <i>'O' Level Certificate or its equivalent</i></li> </ul>	1	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Sijil Peringkat 'A' atau yang sebanding dengannya <i>'A' Level Certificate</i></li> </ul>	1	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Sijil International Baccalaureate Diploma (IB) <i>IBD Certificate</i></li> </ul>	1	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Sijil Higher National Diploma (HND) <i>HND Certificate</i></li> </ul>	1	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Sijil Advanced Diploma <i>Advanced Diploma Certificate</i></li> </ul>	1	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Sijil IELTS/GP/IGCSE (English as a Second Language) <i>IELTS/GP/IGCSE (English as a Second Language) Certificate</i></li> </ul>	1	<input type="checkbox"/>

Following the online applications, **applicants** are required to **SUBMIT A PRINT OUT** of their **APPLICATION FORM (HECAS)** together with **a copy** of identity card, certified true copies of academic certificates and relevant documents to the University **AND** make an **online application at Apply@UTB**. UTB requires **ONE SET** of relevant documents and **ONE** copy of **Borang B**. The set consists of a single copy of each completed HECAS application form, certified academic achievements and relevant supporting documents.

### UTB ONLINE APPLICATION

**All applicants to UTB**, are required to **complete** the University Online Application '**Apply@UTB**'. Applicants who **fail to complete** this University Online Application **will not be considered**.

For assistance with the Online Application, please contact the **STAFF AND STUDENTS CENTRE** at **2461029 ext 5162, 5163 and 5170**.



# قوليتيكنيك بروني

## POLITEKNIK BRUNEI

Application to Politeknik Brunei is to be done ONLINE and is to be OPEN SOON.

Stay tuned to our website at [www.pb.edu.bn](http://www.pb.edu.bn) for updates.

All applicants are to ensure to have *digital copies* of the following documents ready to complete the online application:

Item	Specification
1 <b>Applicant Passport Sized Photo</b>	Photo must be in JPEG format (*.jpeg, *.jpg, *.png) Minimum Resolution of 500px (width) x 644px (height) File must be below 1MB in size.
2 <b>Identification Card (I.C.) /Passport</b>	Please upload JPEG (.jpg) or PDF (.pdf) scanned version of your Identification Card or Passport Maximum file size 2MB.
3 <b>O-Level Certificate</b>	Please upload JPEG (.jpg) or PDF (.pdf) scanned version of your O-Level result(s) and <b>compressed it into a single zip file</b> . Maximum file size 10MB.
4 <b>A-Level Certificate (If Applicable)</b>	
5 <b>Diploma/National Diploma/HNTec Document (If Applicable)</b>	